

**Colts Neck First Aid Squad
Special Business Meeting
August 27, 2019**

Call to Order:

Meeting was called to order at 6:45 pm by President Martha Leonhardt. The Pledge of Allegiance was recited.

Alex advised the membership Duty Teams will be reassigned since college and other members on leave. Look for an email with reassignments, effective Saturday August 31st with Team 1.

CEVO Certificates were issued, see Alex.

Per our medical director, changes to ImageTrend Computer Call Sheet re: interventions, etc. Alex reviewed changes – Please open up computer and go over the form to familiarize yourself and be sure to fill out completely.

RMA's must get a set of vitals or document why you didn't – i.e. Patient wouldn't tolerate.

Be sure Bay printer not in airplane mode. If you can't print, write out a paper sheet with date, address, time of call, etc and text greg.

Martha advised that she was approached 2 weeks ago by Police who informed that beginning September 30th the Police will occupy the first aid building for next 2 years while their building and courthouse renovated. Officers negotiated keeping and operating out of the Bay. We will still respond to the building and park here for first aid calls, enter through same key fobs and have full use of the Bay.

Our office will be relocated to room in the Library basement, which will be locked with separate router, in compliance with HIPAA and for squad use only, and all Meetings and Drills (Senior and Cadet Squad) will be held in Library meeting room, already secured.

Changes to be made to first aid building to accommodate police needs but the town will maintain the Bay, entryway and parking specifically for squad to respond to calls. Mike Kalisz suggested we have signage designating our parking area.

We will not hold comfort stations during this period. Will decide how to hold snow standbys, etc.

Ruth brought up residents investment in building through donations, Police have promised to return the building to present condition.

Ideas welcome, email Alex & Martha with thoughts, suggestions.

No POV's to 49 Heyers Mill Road unless paged for extra manpower. Discussed issues surrounding reponse to that address, re: dogs, resident. Duty Team must respond, if available other times, please respond. Do not enter unless Police on scene.

14 Boxwood – stage at building unless Police call us in and advise radio room you are staging.

Adjournment:

- There was a motion for adjournment at 7:06 PM by Steve Alaimo seconded by Matt Alaimo, carried by an all in favor vote.